FTS Forest Technology Systems Ltd.

www.ftsinc.com

FTS - Forest Technology Systems Ltd. is a world leader in the design, manufacture and service of rugged, easy-to-use, environmental monitoring systems that help monitor the world's remote natural environments. FTS is a growing, privately held Victoria-based company committed to industry leading excellence in our industry.

Intermediate Accountant

Victoria, BC

On behalf of our client, **FTS Forest Technology Systems**, we have an outstanding opportunity for an Intermediate Accountant to join their growing Langford, Victoria-based company. If you excel at providing general accounting services, enjoy liaising with all departments to ensure accurate, timely and efficient processing of accounting for month end financial reporting, and you want to join a world leader in a unique high-tech field, then read on!

Reporting to the Accounting Manager, you will be working closely with all department teams in support of the customers, vendors, suppliers and finance institutions. This position will also support the processing of payroll, maintenance of personnel files and handle confidential materials related to the HR Information System.

Do you have 3-5 years of recent, related experience in accounting and administration, preferably in a high tech or manufacturing environment? Would you bring an energetic work ethic to this talented team, and are your key strengths multi-tasking and paying meticulous attention to detail? If you answered yes to these questions, then we encourage you to review the *Job Description* and to apply!

Qualifications, Skills and Attributes:

- Post-secondary education in at least one of the following areas:
  - A recognized accounting certificate
  - Two-year accounting diploma
  - Or, working towards a professional accounting designation or equivalent
- Strong knowledge of best practices and accounting principles
- Experience with payroll and benefits administration
- Proficiency in MS Office and general office equipment and experience with Epicor or other ERP systems
- Excellent verbal and written communication skills
- Exceptional organizational skills and accuracy
- Able to learn quickly, and effectively apply new knowledge
- Takes initiative and able to work well in a face paced office environment with minimum supervision

How to Apply:

Qualified applicants are encouraged to apply in confidence to careers@tallsky.ca with a resume and covering letter that includes your salary expectations and indicates how your education and experience meet each of the requirements of this position.

We thank all applicants who apply; however only those selected for consideration will be contacted.